



**MANSFIELD ADVOCATES FOR CHILDREN**  
**Wednesday, June 4, 2014**  
**Council Chambers, Town Hall**  
**MINUTES**

**Members Present:** Sara Anderson, Susan Daley, Sarah Delia (staff), Jordana Frost, Jane Goldman, Cindy Guerreri, Rachel Leclerc, Pat Schneider, Esther Soffer-Roberts, Linda Williams and Kelly Zimmerman.

**Guests:** Kate Bohannon, Pat Michalak.

**Regrets:** Rita Kornblum, Mary Jane Newman, Judy Stoughton, Jillene Woodmansee, Lisa Young.

<i><b>WHAT</b></i>	<i><b>DISCUSSION</b></i>	<i><b>OUTCOME</b></i>
CALL TO ORDER	Pat Schneider called the meeting to order at 5:35pm.	
CONSENT AGENDA	Approval of the Minutes of May 7, 2014 meeting.	<i>The May 7, 2014 Minutes were approved.</i>
TEAM UPDATES	<p>Everyone introduced themselves to Kate Bohannon and Pat Michalak, members of the Youth Services Bureau.</p> <p><b>Staff Reports:</b> Pat Schneider</p> <ul style="list-style-type: none"> <li>• Graustein and School Readiness grants have been submitted.</li> <li>• Sarah Delia is keeping things on track for Early Childhood Services.</li> <li>• Recruitment for the new Coordinator is ongoing. This position will now be part of Youth Services as families exist with children of all ages.</li> <li>• There was some discussion of a re-structured name of the Youth Services Bureau to possibly Family Services or Family, Youth and Children Services.</li> <li>• There were some questions about the process of hiring the new Coordinator. The first phase is the interview panel and then the top candidates pass on to the next step, possibly the Executive Council and/or the Team leaders.</li> </ul> <p><b>Playground Committee:</b> Sara Anderson</p> <ul style="list-style-type: none"> <li>• There was a Zumba Fundraiser on May 16 which raised \$675.</li> <li>• A Robotathon and Pizza Taste-Off were held on May 28 and raised \$578.</li> </ul>	

	<ul style="list-style-type: none"> <li>• The 5K will take place on Saturday, July 12 at the EO Smith Track. This event is being coordinated by the Willimantic Athletic Club.</li> <li>• A Peachwave fundraiser will take place on the last day of school for Mansfield students, June 20.</li> <li>• The MMS Girls group will continue their activities next year and plan to create a tile from each classroom in Mansfield to place in the Playground and will include a thumbprint from each student.</li> <li>• Kent+Frost has been selected as the site design architect for the Playground site. The design process will include a stakeholder meeting for the project. They are designing the whole site, not just the Playground and are planning on penciling in a splash pad.</li> </ul> <p><b>School Readiness:</b> Sarah Delia</p> <ul style="list-style-type: none"> <li>• The School Readiness grant has been submitted.</li> <li>• Most of the SR slots for next fall are set.</li> <li>• Regarding the Office of Early Childhood – the OEC was codified and signed into law by Governor Malloy; a new ECIS, Early Childhood Information System is in the works; QRIS is now QIS, a Quality Improvement System.</li> <li>• Other changes include licensing for Early Care Centers, Day Care Homes and Youth Camps is now part of OEC beginning July 1, 2014 and licensing will be annually, 28 new licensers will also be hired.</li> <li>• School Readiness expansion includes 1,020 new spaces for 2014-15. We expect a request to adjust the School Readiness budgets during the first week of June.</li> </ul> <p><b>Pre-School Screening:</b> Rachel Leclerc</p> <ul style="list-style-type: none"> <li>• Screening was held last week at the Library. Everyone who came through the doors will get a slot.</li> <li>• There will be one less bus for each mid-day preschool run so the AM/PM schedule will be dependent on location. There is no charge for pre-school and every child is bussed to the school.</li> <li>• Statewide numbers are down for pre-school enrollment.</li> <li>• Smart Start is a new Pre-K program that allocates \$10 million/10 years for operational costs and \$10 million/10 years for facilities.</li> </ul>	
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NEW BUSINESS	<p><b>MAC Exercise:</b> Pat Schneider</p> <ul style="list-style-type: none"> <li>Pat gave a presentation about the importance of the elevator speech and the meaning of MAC. Important elements to include are “Who are you, what do you do, and what they can do for your organization.”</li> <li>Members were asked to take a few minutes and write a concise elevator speech such as they might give to an important funder or legislator.</li> <li>After several minutes, a few members described their responses and what they might say to an important person.</li> </ul> <p><b>MAC Chair:</b> Pat Schneider</p> <ul style="list-style-type: none"> <li>The consensus was that more research should be done on the MAC Chair and the Chair/Coordinator responsibilities.</li> <li>If there are other candidates for the Coordinator position, they should be considered for the MAC Chair position.</li> </ul>	<i>The MAC Chair research was referred to the Executive Council.</i>
TEAM MEETINGS	<p>Team Meetings were held with each individual team. The teams consist of the following members and reported to the whole at the end of the MAC meeting:</p> <p><b>Successful Learners:</b> Susan Daley, Team Leader</p> <ul style="list-style-type: none"> <li>Rachel Leclerc, Lisa Young, Pat Michalak</li> <li>Discussed where they’ve been, where they’re going and where they would like to go.</li> </ul> <p><b>Health:</b> Jordana Frost, Team Leader</p> <ul style="list-style-type: none"> <li>Rita Kornblum</li> <li>Discussed long term partnering with MCC, sports clubs and Human Services.</li> <li>For the Celebrate Mansfield Festival in September, discussed a live demonstration of the fourth grade fitness tests and 95210.</li> </ul> <p><b>Community Connectedness:</b> Sara Anderson, Team Leader</p> <ul style="list-style-type: none"> <li>Jeff Smithson, Kelly Zimmerman, Jane Goldman, Pat Schneider</li> <li>Discussed possibility of tables/booths at 5K on July 12 for Library, Books on the Bus, 4 Centers, MMS Bake Sale, MAC and possibly Jeff Smithson.</li> <li>Working with EHHD on Fit by 4<sup>th</sup> or 95210.</li> </ul>	
Announcements	Cindy Guerreri reminded members that they should take into account Performance Measures and the need to track data for compliance with the Mansfield Plan for Young Children.	
PARKING LOT	1. Transportation	

<p>ADJOURN</p>	<p>The meeting adjourned at 7:37pm.</p> <p>Next Executive Council Meeting, <b>Wednesday, June 11, 2014, 9:00am – 10:30am, Conference Room B.</b></p> <p>Next MAC Meeting, <b>Wednesday, August 6, 2014, 5:30pm – 7:30pm, Council Chambers, Mansfield Town Hall.</b></p> <p><b><u>**There is no MAC Meeting in July. **</u></b></p> <p>Agenda topics: Please send to Sarah Delia at <a href="mailto:delias@mansfieldct.org">delias@mansfieldct.org</a></p> <p>Respectfully submitted, Sarah Delia Assistant to the Early Childhood Services Coordinator</p>	<p><i>Items for the next agenda include a presentation of Scorecard by Linda Williams.</i></p>
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**"All Mansfield Children ages birth through 8 years old are healthy, successful learners, and their families are connected to the community."**